

**Iowa Power Fund Board  
Meeting Minutes  
November 9, 2007**

**Iowa Utilities Board Hearing Room  
350 Maple St  
Des Moines, Iowa**

**\*Call to Order:**

Fred Hubbell, Chair, called the meeting to order at 10:00 A.M.

Member	Present	Absent	Member	Present	Absent
<i>Voting Members</i>			<i>Ex-Officio Members</i>		
Fred S. Hubbell	X		M J Dolan	X	
Glenn Cannon	X		Gregory Geoffroy	X	
Peter Hemken	Russ		Kent Henning	X	
Patricia Higby	X		Senator Hubert Houser	X	
Carrie LaSeur	X		Senator Roger Stewart	X	
Richard Leopold	X		Rep. Nathan Reichert	X	
John Norris	X		Rep. Chuck Soderberg	Conf call	
Bill Northey	X		<i>Due Diligence Committee</i>	<b>Present</b>	<b>Present</b>
Lucy Norton	X		Floyd Barwig	X	
Mike Tramontina	X		Franklin Codel		
Thomas Wind	X		Ted Crosbie		X
			Vern Gebhart		
			William Hunter		X
			Fred Hubbell		
			Patricia Higby	X	X
			Roya Stanley		

- OEI staff in attendance: Roya Stanley, Brian Crowe, Bob Mulqueen, Sherry James, Sandy Redding and Christina Iiams.
- Please view the attached sign-in sheet (hard-copy only) for others in attendance.

**Approval of Minutes:**

The Board approved the October 23, 2007 minutes with the amendment of adding December 19, 2007 to the dates for Due Diligence meetings in the first paragraph on page five.

**Chair's Remarks:**

Board Chair, Fred Hubbell, reported the rules, as organized around the Plan, have been filed as Noticed and public comments will be welcomed until December 18th. The application subcommittee has been meeting and the pre-application is almost complete with the full application being lengthy and more complicated. The planning subcommittee has been meeting to work on the annual Plan that is due December 14. The Webpage is expected to be completed by early-December and the pre-app will be posted on the Webpage as well as meeting agendas, minutes and other interesting documents for the public. The full application will be considered for approval at the January 9 meeting.

**Director's Remarks:**

Director Roya Stanley expressed her appreciation to the DNR for allowing employees Sandy Redding and Christina Iiams to assist with the Office until it was fully staffed. Brian Crowe was the first permanent member of OEI staff and will serve as program planner; Sherry James accepted the position of Office Executive Secretary and began employment on November 2; Jennifer Wright has accepted the position of Deputy Director and will begin on November 13. Bob Mulqueen will serve as Policy Director and will be a great asset through the next legislative session. The Office also hopes to have a couple of interns to assist with projects.

Director Stanley reported the public forums are completed. She reported she was very pleased with the attendance as well as the public input and received much positive feedback on the forums being held geographically across the state and felt they were most beneficial. November 9<sup>th</sup> is the deadline for accepting public comments. A summary of the comments will be prepared and available for the public's review.

**Mission Statement:**

There was discussion regarding the definitions of "vision" and "mission". Director Stanley reported, in her opinion, that the "vision" is the visual picture of what you want for the concept and where you want the program to go. The "mission" is the action steps to meet that goal.

There was further discussion regarding whether the Mission is specific to the Iowa Power Fund or the Office of Energy Independence. Director Stanley reported the Mission statement should be specific to the OEI.

After discussion, it was the consensus of the Board to approve the mission statement to read as follows:

To achieve a clean and sustainable energy future by:

- providing leadership through education, research, planning and investment;
- developing policies and resources to produce market transformation.

The planning committee will review the vision statement prior to the December 3, 2007 board meeting for further discussion at the meeting.

**Public Comments:**

No one presented public comment at this time.

**Committee Reports:**

**Due Diligence Committee Report:** Director Stanley reported the Due Diligence Committee will meet for the second time on December 19, 2007 and monthly on the fourth Wednesday of each month starting in January, 2008.

**Administrative Rules Report:** Ms. LaSeur, chair of the rules committee, reported the rules were filed as Notice of Intended Action and will be published in the November 21, 2007 Administrative Bulletin. A public hearing will be held on December 18<sup>th</sup> via five ICN locations and public comment will be accepted at the Office from the published notice until 5:00 pm on December 18<sup>th</sup>.

Director Stanley reported she had sent the Board members a memo from the Attorney General's office regarding the Board's comments on the administrative rules. The Attorney General's office wished to clarify that board and committee members are free to express their personal opinions about the rules

publicly, and may discuss the rules informally with others, including other board and committee members. However, they reported it is not appropriate for board and committee members to submit formal comments in the rule making or to draft formal comments for submission by others. The issue is not a concern about making public statements about the merits of the rules; rather, it is a concern about maintaining the appropriate role of board and committee members in the rulemaking process. Board members should not submit comments or draft comments for others and then sift through the comments (including their own) to make changes in the proposed rules at the time of adoption.

Mr. Barwig requested to comment on the rules as approved by the Board on October 23 since he was not present to give comment at that time. Board Chair, Mr. Hubbell, acknowledged Mr. Barwig's request and allowed him to give oral comments regarding his opinion on some requested changes to the approved Rules. (Mr. Barwig's conversation regarding suggested rule revisions is available on the tape recording of the Board meeting.)

Mr. Barwig requested Ms. Svec-Carstens, AG's office, consult with Julie Pottorff for further clarification to be given at the December 3, 2007 Board meeting regarding board members giving comments on the Administrative rules.

#### Planning Committee Report:

Mr. Wind, chair of the planning committee, reported Tommi Makila, DRN, reviewed the 2004 Energy Plan published by DNR and prepared written strategies and policies for the new Plan due December 14<sup>th</sup>. Director Stanley reported the Plan would be presented to the Board for their consideration at the December 3 Board meeting. She reviewed the levels of recommendations that would go into the Plan. The legislators that were present encouraged the Board to make the Plan generic versus too specific to allow flexibility during the legislative session. If there are specific directions the legislators need to be considering, they requested to have those suggestions in the near future. The Board requested to have a rough draft to review prior to the December 3 meeting to allow for discussion. Mr. Hubbell reported the finalization of the Plan will be the main focus of discussion at the December 3 Board meeting.

#### Applications Committee Report:

Mr. Tramontina, application committee chair, reviewed the pre-application. There was much discussion regarding the pre-app content and having input from the research, education, and economic development standpoints to cover all interested parties. Mr. Crowe reported the pre-application would be posted on the Webpage by mid-December. There was discussion regarding a timeline from point of receiving the pre-application until it was presented to the Board. Mr. Crowe reviewed a Power Fund pre-application flow chart. It was suggested there needed to be ample time for the Due Diligence Committee to review the pre-application and have conversation before it was submitted to the full Board. The suggested changes were approved by the Board.

#### Public Comment:

Mark Kresowik, Sierra Club, spoke to the Board regarding the Power funding. He presented main points that he encouraged the board to consider when awarding the funds that would hold the businesses accountable for current technology and not be harmful to the society.

#### Board Meeting Schedules:

Mr. Hubbell reported it is expected that the board will move the locations of the meetings around the state geographically and include educational sessions. The Board agreed to meet the second Wednesday of every month, with one meeting a quarter to include an educational session. Ms. Norton invited the Board to Mason City for the February Board meeting and tour the new Ethanol plant. Mr. Hubbell also reported

that he felt a longer board meeting should be scheduled for December 3<sup>rd</sup> due to the discussion of the Plan.

**Other Business:**

Mr. Crowe presented the board's bios and pictures as prepared for the Webpage. He requested everyone review the handout and contact him if they wished to make any changes.

**Adjournment:**

There being no further business to discuss at this time, the meeting adjourned at 3:00 P.M. The next meeting will be Monday, December 3, 2007 beginning at 9:00 AM at the Iowa Utility Board conference room.

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Fred Hubbell, Board Chair

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Sherry James, Recording Secretary

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Date

\* The entire meeting was tape recorded and the tape is available for listening to at the Office of Energy Independence per appointment.